



Louisiana Uniform Local Sales Tax Board

**Minutes of the Regular Meeting
Thursday, August 20, 2020 ~ 1:30 PM
LMA Building, Room 1 and 2, 700 N. 10th Street, Baton Rouge, LA**

MEMBERS & PROXIES PRESENT (P) / ABSENT (A):

Members:

Dr. Janet Pope, LA School Board Executive Director	_____
Mike Ranatza, LA Sheriff's Association Executive Director	_____
John Gallagher, LA Municipal Association Executive Director	_____
Guy Cormier, Police Jury Association of Louisiana Executive Director	__A__
Amanda Granier, LA School Board Association Appointee	__A__
_____, LA Sheriff's Association Appointee (Vacant)	_____
Kressy Krennerich, LA Municipal Association Appointee	__A__
Jeffery LaGrange, Police Jury Association of Louisiana Appointee	__P__

Proxies:

Neshelle S. Nogess, LA School Board Association	__P__
Gregory Ruppert, LA Sheriff's Association, Chairman	__P__
Karen Day White, LA Municipal Association	__P__
_____, Police Jury Association of Louisiana (Vacant)	_____

STAFF PRESENT:

J. Roger Bergeron, Executive Director	__P__
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OTHERS PRESENT:

Administrators participating via the Zoom Web Conferencing platform.

Each member of the Board received the following documents prior to the meeting:

1. Meeting Agenda
2. Minutes of the July 9, 2020 Meeting
3. Financial Reports as of July 31, 2020
4. Fiscal Year 2020-2021 YTD Budget
5. Information regarding the Legislative Audit for FYE 2019-2020

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Roll Call

Chairman Ruppert called the meeting to order at 1:30 PM. The chairman called the roll in the absence of the secretary and **a quorum was not established.**

Adoption of the Agenda

Due to the lack of a quorum, the agenda was presented by the chairman, but could not be adopted.

Approval of Minutes of the Meeting of the LA Uniform Local Sales Tax Board Held (Date)

Due to the lack of a quorum, the minutes of the meeting held on Thursday, July 9, 2020 was not approved. Action tabled to the next meeting.

Remote Seller Commission Update

Jeffery LaGrange provided an update on the Remote Sellers Commission.

HR 31 Study Group Update

Andrew Kolb provided an update on the HR 31 Centralized Sales & Use Tax Administration Study Group.

Board Member Requests

There were no board member requests presented at the meeting.

Technology Report

Rick Mekdessie provided a technology report concerning the following items:

1. Look Up System
2. Consideration of the User Fee for Service
3. Status of the Multiparish Refund Program
4. Future virtual participation in the meeting by members of the public

Executive Director's Report

J. Roger Bergeron provided his Executive Director's report, which included the status of the board funding agreements received from the parish sales and use tax offices and an update on the revisions to Advisory 20-003 Assessment of Audit Costs.

Financial Reports

The board received the financial statements, year to date budget and bill payments as of July 31, 2020 along with correspondence from the Legislative Auditor's Office regarding the financial reporting requirements for fiscal year 2019-2020. **Due to the lack of a quorum, action on the financial reports was tabled to the next meeting.**

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Other Business

Due to the lack of a quorum, the election of the Board Secretary was tabled to the next meeting.

Adjournment

The meeting was adjourned at 2:35 pm.